

Town of Winona Lake
Council Minutes
October 7, 2025

The Town Council of Winona Lake, Indiana met for a regular on October 7, 2025, in the Town Hall at 6:10 p.m.

COUNCIL MEMBERS PRESENT: President Ashley McGinnis, Austin Reynolds, Jim Lancaster, and Jason Zaugg.

COUNCIL MEMBERS PRESENT (ZOOM): None

ABSENT: Barry Andrew

OTHERS PRESENT: Town Manager Pam Howard, Clerk-Treasurer Heather James

Opening: At 6:10 p.m. Ashley opened the council meeting. She said the prayer and led the Pledge of Allegiance.

Public Comment on Agenda Items

Ashley opened the floor for public comment on any agenda items. Hearing no comments she closed the floor.

Approval of Claims

Heather presented the claims for approval. Austin motioned to approve. Jason seconded. With a vote of 4 ayes, 0 nays, the motion carried.

“Winona Happenings”

October 11, 8:00 a.m. to 1:00 p.m.- Farmers Market at Winona
October 18, 8:00 a.m. to 1:00 p.m.- Farmers Market at Winona
October 25, 8:00a.m. to 1:00 p.m.- Farmers Market at Winona
November 1, 8:00 a.m. to 1:00 p.m. -Farmers Market at Winona

Miller Sunset Pavilion Items

On October 7th, the committee met and approved the hiring of Brittany Denny as Ice Rink Manager. Easton Hummitch and Genesis Malin as Ice Techs. Cooper Hummitch, Bennet Wiebe, Isabella Shepherd, Sophia Hostetler, and Nella Smith as Ice Attendants. Jim asked for clarification on the difference between the techs and the attendants. Ashley responded techs will be responsible for ice maintenance and attendants will be working in the skate shop. Pam suggested 1 to 2 more attendants may be needed. Austin motioned to approve all hires. Jim seconded. With a vote of 4 ayes, 0 nays, the motion carried.

Excess Levy

Heather explained that BakerTilly notified her that the town was eligible for additional excess levy in the amount of \$150,046 for 2026 only. To apply for the excess levy council needs to approve applying for the excess levy. Austin motioned to approve. Jason seconded. With a vote of 4 ayes, 0 nays, the motion carried.

Roy Street

Pam shared there's a section of road between the two ponds on Roy Street that is failing. She estimated the cost for repairs is \$50,000 and she would like to put the job out for bid. Jim motioned to approve putting the job out to bid. Jason seconded. With a vote of 4 ayes, 0 nays, the motion carried.

Building Commissioner Job Description

Pam and Austion worked together to create a description of the Building Commissioner position. This will be a part time position. Gene's last day as Building Commissioner was October 1, 2025. Jason motioned to approve the job description for Building Commissioner. Jim seconded. With a vote of 4 ayes, 0 nays, the motion carried.

Donations

Police Department- \$1,000 from Bowen Center for K9.

KCCF - \$2,000 for art commission's art project.

Jim moved to approve the donation from KCCF and the donation from the Bowen Center when it arrives. Austin seconded. With a vote of 4 ayes, and 0 nays, the motion carried.

Pam shared that Joe plans to apply for two grants from K-CODE

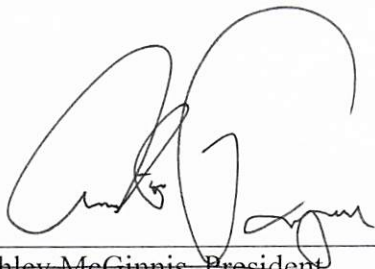
\$3293.71 for a new Dell tablet for use in a police car

\$3,522.18 for workbooks and prizes for the DARE program at Lakeland Christian Academy that Officer Hawks teaches

Jim moved to approve. Austin seconded. With a vote of 4 ayes, 0 nays, the motion carried.

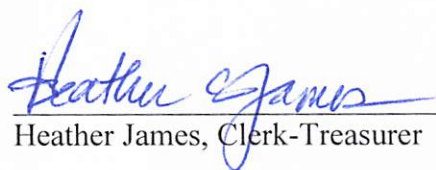
Adjournment

At 6:30 p.m., Austin motioned to adjourn. Jason seconded. With a vote of 4 ayes, 0 nays, the motion carried, and the meeting was adjourned.



Ashley McGinnis, President

Austin Reynolds, Vice President



Heather James, Clerk-Treasurer

*This is a summary of the meeting.